

**PRISMA ELECTRONICS SA** is an innovative, high technology company that was established in 1991 in, Greece. Throughout a consistent and continuous effort, the company engaged in a wide range of activities in the field of Electronics, Space, Defense, Information Technology, Telecommunications and Energy. With presence in Alexandroupolis (HQ and Factory), Athens (R&D and Sales Department) and London (International Sales).

The company is looking for a **Junior Project Manager** to staff the EMS Factory team in Alexandroupolis.

### **Junior Project Manager- Defense and Space Sector (Job code: JPM-2500)**

#### **Responsibilities:**

- Establishes and tracks projects schedule & critical path
- Ensures that deadlines are followed
- Coordinate internal and external resources for the successful execution of projects.
- Establish communication with project partners
- Ensure that all projects are delivered on-time, within scope and budget.
- Defines project objectives & project scope
- Ensure resource availability, team working and allocation.
- Perform risk management to minimize project risks
- Manage the relationship with the clients and stakeholders
- Create and maintain comprehensive project documentation and reporting
- Performs any other tasks in the interest of the service, relevant for the specific profile

#### **Requirements:**

- Degree or Diploma in relevant management or technical area
- Fluent in English (speech/ writing)
- Excellent knowledge of computers



- Communication skills and willingness for learning, team working and improvement
- Flexibility for travelling

**Additional Requirements:**

- Working experience in a similar position will be an asset
- Knowledge of the International Defense, Security or Aerospace

**What we offer:**

- Competitive compensation package
- High standards working environment
- Possibility of cooperation with International Companies & Executives
- Continuous education
- Career development opportunities

